

Name & Address of Church	Grace Church Hilton c/o 1 Washford Road, Hilton, Derby, DE65 5HN	Assessment under taken by: Mark Selby
Activity assessed	Public meeting in Hilton Village Hall	Date of Initial Assessment 30th July 2020 Date to be Reviewed 30th Sept 2020

Hazards/Risks <i>Think about the areas where contact takes place</i>	Persons Affected <i>Think of anyone who comes in contact</i>	Likelihood 1 = Seldom 2= Frequently 3= Certain or near certain	Severity 1 = Low (minor injury) 2 = Medium (serious injury) 3 = High (fatality)	Risk Rating 1-2 = low 3-4 = medium 6-9 = high priority	Control Measures	Action Plan <i>What needs to be done and by whom?</i>
Contact with persons suffering from coronavirus	Any who attend/take part in church meetings	2	2	4	Social distancing to be maintained at all times, measures to include: <ul style="list-style-type: none"> Hiring of the small hall to give maximum room between families/bubbles/individuals attending Seating and tables will be organised into groupings for each family/bubble/individuals A distance of 2m will be maintained between each group of chairs/individual chairs. Attendees will be asked to stay within their seating area throughout the meeting time. The wearing of face masks for all adults and children 11 years and over. Children will be encouraged to stay with their family groups. 	Those setting out chairs and tables need to comply to these measures as they prepare the room for our meetings

					<ul style="list-style-type: none"> • Where possible, we will position seating in such a way that minimises face to face seating. • Ensure that the number of attendees does not exceed capacity for adequately seating family groups/bubbles/individuals at a distance of at least 2m from each other. • We will monitor the number of people attending our meetings each week and ensure that the number doesn't rise above what we can fit into the room, whilst maintaining social distancing. • If more people wish to attend than we have capacity for, the remainder of people will be asked to watch the meeting broadcast over the internet. Those meeting in person and those watching online will be rotated each week. • Where possible, we will open windows/fire exits to ventilate the room. • Church members to be reminded not to attend if they have symptoms + signage stating the same. • Hand sanitiser to be provided at all entry points. • Unnecessary contact points to be avoided, such as handshakes and pat on the back. • Comply with Village Hall control measures which include a one way system through building for entry and exit, washing/sanitising hands on entry and exit etc • Basic infection controls should be followed as recommended by Government guidance: <ul style="list-style-type: none"> ○ Cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze. ○ Put used tissues in the bin straight away. ○ Wash your hands with soap and hot water often – use hand sanitiser gel if soap and hot water are not available. 	
--	--	--	--	--	---	--

					<ul style="list-style-type: none"> ○ Try to avoid close contact with people who are unwell. ○ Clean and disinfect frequently touched objects and surfaces (including equipment). ○ Do not touch your eyes, nose or mouth if your hands are not clean ● We will continue to stream church meetings online for the benefit of those who have to stay at home, or for those who prefer to shield themselves whilst the virus risk remains 	
Contact with contaminated surfaces / materials	Any who attend/take part in church meetings	2	2	4	<ul style="list-style-type: none"> ● Ask attendees to dispose of their own waste straight into bins provided, or take waste home with them ● Groups including children will be asked to bring their own colouring pens rather than sharing communal pens. ● Any song words needed will be emailed to church members/attendees to be accessed on their own electronic devices during meetings, rather than using the shared song sheets. ● A deep clean of the village hall will take place once a week, with additional cleaning taking place in the morning and evening. Hirers will clean surfaces they have used. 	

<p>Spread of infection through raised voices and singing</p>	<p>Any who attend/take part in church meetings</p>	<p>2</p>	<p>2</p>	<p>4</p>	<p>Background noise will be kept to a minimum to avoid people having to raise their voices to communicate with others Songs will only be sung by one person, away from other attendees Attendees can speak the words of the song quietly, or reflect on them silently Those who pray out loud are encouraged to pray in a normal speaking voice rather than projecting their voices more loudly.</p>	
<p>Eating</p>	<p>Attendees who eat with the church family</p>	<p>3</p>	<p>2</p>	<p>6</p>	<p>For the time being, instead of all eating together after our meetings, we will split up into household groups, where two households double up and eat lunch together in one households home.</p>	